



# COLONIAL LODGE

## *Assisted Living & Alzheimer's Care*

March 26, 2021

Dear Residents, Families, and Friends,

We are happy to share news with you about visitation changes at Colonial Lodge Assisted Living & Memory Care that will take effect **Monday, March 29, 2021**:

**1. Outdoor Visitation Guidelines, as approved by Department of Health and Human Services for our Community:**

- Beginning Monday, March 29, 2021, we will offer outdoor, thirty (30) minute, visitation to our residents on **Tuesday through Friday from 9:00am to 5:00pm, with the latest scheduled visit being at 4:30pm.** Visitors must call (903) 454-6636, ask to speak with Shane or Malynda, and schedule your visit at least 24 hours in advance.
- Essential Caregivers and Personal Visitors may execute an Outdoor Visit with a resident.

**2. Essential Caregiver Visitation for residents, as approved by the Department of Health and Human Services for our Community:**

- Beginning Monday, March 29, 2021, we will offer indoor, thirty (30) minute, visitation to our residents on **Tuesday through Friday from 9:00am to 5:00pm, with the latest scheduled visit being at 4:30pm.** Visitors must call (903) 454-6636, ask to speak with Shane or Malynda, and schedule your visit at **least 24 hours in advance.**
- Essential Caregivers are defined as follows: *A family member or other outside caregiver, including a friend, volunteer, clergy member, private personal caregiver, or court-appointed guardian, who is at least 18 years old and has been designated by the resident or legal representative.*
- Essential Caregivers must provide a State issued Photo ID for verification of identity.
- **Both** designated Essential Caregivers may visit at the same time.
- A negative COVID-19 test result is no longer required prior to visitation.
- A record of COVID-19 vaccine immunization is NOT required.
- Once successfully completing the check-in process, Essential Visitors will no longer be escorted by a staff member to/from the resident room or designated visitation area.
- Essential Caregivers **MUST** wear their mask for the duration of the visit, the resident may wear a cloth face covering (as tolerated) for the duration of the visit, but may remove their mask to eat and drink.
  - Essential Visitor = Surgical mask or N95 mask
  - Resident = Cloth face covering or Surgical mask

**3. Personal Visitation for residents, as approved by the Department of Health and Human Services for our Community:**

- Beginning Monday, March 29, 2021, we will offer indoor, thirty (30) minute, Personal Visitation to our residents on **Tuesday through Friday from 9:00am to 5:00pm, with the latest scheduled visit being at 4:30pm.** Visitors must call (903) 454-6636, ask to speak with Shane or Malynda, and schedule your visit at least 24 hours in advance
- Personal Visitors are defined as follows: *Any friend, family, acquaintance, outside provider, volunteer, clergy member, private personal caregiver, or court-appointed guardian between a resident and one or more personal visitors that occurs in-person in a dedicated indoor space.*
- Personal Visitors must provide a State issued Photo ID for verification of identity.
- More than one (2) personal visitors may be allowed during each scheduled visit, and may be younger than 18 years old, but must be able to tolerate wearing a facemask for the duration of the visit.



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- A record of negative COVID-19 test is NOT required.
  - A record of COVID-19 vaccine immunization is NOT required.
  - Once successfully completing the check-in process, Essential Visitors will no longer be escorted by a staff member to/from the resident room or designated visitation area.
  - Personal Visitors and residents MUST wear an approved facemask for the duration of the visit.
    - Personal Visitor = Surgical mask or N95 mask
    - Resident = Cloth face covering or Surgical mask
  - The resident may choose to have close or personal contact with their visitor during the visit. The visitor must maintain physical distancing between themselves and all other persons in the Community.
4. **End of Life Visitation as approved by the Department of Health and Human Services for our Community:**
- End of Life Visitation is defined as follows: *A personal visit between a personal visitor or Essential Caregiver(s) and a resident who is receiving hospice services or who is at or near the end of life, with or without receiving hospice services, or whose prognosis does not indicate recovery.*
  - End of Life Visitation will be determined on a case-by-case basis, ensuring that the needs of the resident are met and quality time with those that they love is provided.
  - All End-of-Life visitors must meet the requirements for either the Essential Caregiver or Personal Visitor as defined above.
5. **Families and friends may continue to drop off items for residents Monday through Friday between the hours of 9:00am and 5:00pm, at the Colonial Lodge building (red brick building with porch). Families and friends no longer have to disinfect items being dropped off. Make sure that the item(s) or their bag/container(s) are clearly marked with the intended resident(s) room number!**
6. **As approved by the Department of Health and Human Services for our Community, we may continue to allow the following without a scheduled appointment:**
- **Vehicle Parades** – *A personal visit between a resident and one or more personal visitors, during which the resident remains outdoors on the Community's property and the personal visitor(s) drives past in a vehicle.*
  - **Closed Window Visits** – *A personal visit between a personal visitor or essential caregiver and a resident during which the resident and personal visitor are separated by a closed window and the personal visitor does not enter the Community.*
  - **Open Window Visits** – *A personal visit between a resident and a personal visitor or essential caregiver during which the resident and personal visitor are separated by an open window and the personal visitor does not enter the Community.*

The follow rules and regulations determined by the Department of Health and Human Services for our Community remain **unchanged** at this time:

- ✓ All visitors must be screened per CDC guidelines and Community rules.
- ✓ All visitors MUST wear a surgical or N95 mask while on Community property (this includes the porches and parking lot), and it is the responsibility of the visitor to provide their appropriate mask.
- ✓ Facemasks must cover both the nose and the mouth for the duration of the time the visitor is on Community property whether outdoors or indoors.
- ✓ Visitors MUST remain in the designated visitation area, social distancing at least 6 feet away from other residents and staff.



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- ✓ There may be only two (2) permanently designated Essential Caregivers.
- ✓ Visitors and residents must utilize hand sanitizer or hand washing before and after visits.
- ✓ We reserve the right to cancel scheduled visits due to, but not limited to, weather conditions, outside temperatures, staffing issues, etc.

ALL visitors are expected to adhere to all CDC and Community rules and regulations regarding the specific visit they are participating in. Any visitor who fails to adhere to ALL policies and procedures will be immediately asked to leave the Community and that individual's ability to visit may be restricted and/or terminated.

**Beginning Monday, March 29, 2021, ALL Essential Caregivers and Personal Visitors MUST provide a State issued photo ID so that identity can be verified, and a new training verification form must be completed.**

We have dedicated staff who are assigned to execute all aspects of visitation appropriately, and your patience and understanding of the need to sanitize between visits and complete all pertinent paperwork is crucial. We are expanding visitation days and times as allowed per the Emergency Rule Adoption Preamble by Health and Human Services; however, we must take into consideration the safety of our residents and staff.

If you should have any questions or concerns, please feel free to schedule an appointment to meet with me at (903) 454-6636 or email: [ED.ColonialLodge@gmail.com](mailto:ED.ColonialLodge@gmail.com).



Please like and follow our business Facebook page: *Colonial Lodge Tender Care*. Facebook is the most immediate source of information for any/all Community policy changes, resident activity photos, videos, etc. Additionally, all COVID-19 information may be found on our website: [www.coloniallodgetx.com](http://www.coloniallodgetx.com).

Sincerely,

Malynda Poarch  
Executive Director

